

PLANNING COMMISSION
Regular Meeting Minutes
Tuesday, October 17, 2023

A Regular meeting of the Towanda Borough Planning Commission was held on Tuesday, October 17, 2023, in the Council Room of the Towanda Municipal Building, 724 Main Street, Towanda, PA.

The meeting was called to order by Planning Commission Chairman Shane Mize at 7:01 PM.

Members Present: Chairman Shane Mize, Co-Chairman Kevin Doupe, Mark Christini, Erin Groves, Roger Hatch, & Scott Hauser

Members Absent: Jim Lacek & William Kovalcin, Diane Siegmund

Citizens to be Heard or Guests: None present.

Minutes:

A motion was made by Mr. Christini and seconded by Mr. Doupe' to approve the previous Public & Regular meeting minutes for September 19, 2023. Motion passed.

New Business:

Borough Council at their last meeting had 2 motions pass to have Solicitor Smith do the following:

- 1) Prepare modification in Ch 325-16(C)2 "Indoor retail sales for guests only," and add a definition for "guests."
- 2) Have Planning Commission "Review and possible modification of Ch 325-57. Change to "another nonconforming use."

Solicitor Smith gave an overview of the current Nonconforming Uses and Structures Zoning Ordinance. Our ordinance is very general according to Solicitor Smith and he will work on these things and tighten it up.

Old Business:

Mr. Doupe' stated that Mr. Lasik was not present and was informed through email, in person and with phone calls and he still has not attended the Planning meetings, even though he indicated that he was going to attend and hasn't indicated in any way that he wasn't going to attend. Mr. Doupe' stated that the we should take this as nonfeasance and bring it to the Borough Council for a vote with a 15-day notification to Mr. Lasik. Mr. Doupe' made a motion for the Commission to move this to Council which was seconded by Mr. Mize. There were 4 yes' and 2 nays, therefore motion passed and it will go before Council.

FUTURE Business:

- A. Update Regional Comprehensive Plan – Regional Comprehensive Plan as adopted in 2008 – link below:

[Central Bradford Comprehensive Plan Executive Summary](#)
[Central Bradford Region Comprehensive Plan](#)
[Central Bradford Region Comprehensive Plan Appendix](#)

We currently do have the grant and it will involve Towanda Township, North Towanda Township, and Towanda Borough. It should be able to advance in the future.

- B. DCED Grant Approved – Point committee for bundled projects.
1. Tommy Fairchild Memorial Park (formerly Riverfront Park)
 2. YMCA (SCI) Complex Master Plan (including the Memorial Park playground).
 3. Third Ward Park.
 4. The TRAIL project with the possibility of connecting all Towanda Borough Parks and municipal grounds with the trail.

DCED awarded the Parks Master Plan grant through the Greenways, Trails & Recreation. Stifler-McGraw is the consultant.

C. Downtown Revitalization – To date we have received over \$80,000 in funds towards this plan.
Adjournment:

A motion to adjourn was made by Mrs. Groves at 7:53 PM.

The next meeting will be held on Tuesday, November 21, 2023, at 7 PM.

A handwritten signature in cursive script, reading "Diane M. Kulick", is written over a rectangular, light-colored textured background.

Recording Secretary
Planning Commission